



Open Position: Assistant Prosecuting Attorney I – Family Support

Grade 250

Salary \$72,000/year

Job Duties

- Responsible for obtaining orders establishing legal paternity (parenthood) and support orders in compliance with state and federal law.
- Files criminal non-support charges and civil contempt legal actions.
- Reviews and prepares legal pleadings to be filed in civil case, drafting, and preparing other motions and legal documents.
- Communicates with litigants involved in the case, and State administrative workers.

Minimum Qualifications

- Must have a Juris Doctorate from an accredited college or university of law.
- Must be a member in good standing with the Missouri Bar Association.
- Three years of progressively responsible experience.
- Must submit to/pass pre-employment drug screen/background check.

How to Apply

- Please upload your resume and cover letter [here](#) and
- Submit your application via Jackson County Jobs webpage. [Click here.](#)

Jackson County Prosecutor's Office
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